

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL
HELD ON MONDAY 13 JULY 2020 AT 7.30 PM AT
THE RECREATION GROUND MEETING ROOM, BROOK STREET,
LITTLE DUNMOW

Present: Cllrs: Elliott, Guild, Pratt, Thomas, Watkinson & Westbrook.
In the Chair: Cllr Thomas and from item 20/02 Cllr Guild.
Clerk: Angela Balcombe.
Also present: District Cllr Criscione.

20/95. APOLOGIES FOR ABSENCE.

There were no apologies.

20/96. MINUTES OF THE LAST MEETING.

The minutes of 9 March 2020 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr Thomas. All agreed.

20/97. PROGRESS CHECK.

20/88. Bollards at the Moors – to be chased up with UDC.

20/98. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

20/99. PUBLIC FORUM.

There were no members of the public present.

20/00. REPORTS.

County Council – no report received.

District Council – the report from Cllr Criscione has been circulated. Cllr Criscione added that the UDC Councillor grant of £2,000 was not available this year due to the current situation with Coronavirus.

20/01. NEIGHBOURHOOD PLAN.

To decide whether or not to produce a Neighbourhood Plan:

- in partnership with Flitch Green Parish Council,
- solely as Little Dunmow Parish Council,
- or, not at all.

Following some discussion it was agreed to go ahead with a Neighbourhood Plan in partnership with Flitch Green Parish Council.

Proposed: Cllr Guild. 4 votes in favour, 2 against and 1 abstention.

20/02. ELECTION OF CHAIRMAN.

The Chairman, Cllr Thomas, resigned as Chairman. The Council to elect a Chairman for the remainder of 2020/21.

Cllr Thomas proposed Cllr Guild as Chairman. This was unanimously agreed.

- Cllr Guild signed the Declaration of Acceptance of Office of Chairman. Cllr Thomas was thanked for all his work as Chairman which he said he had mostly enjoyed, especially his work around the village. Cllr Thomas received a round of applause in appreciation of all the years he had dedicated to being Chairman.

20/03. RECREATION FIELD SECURITY.

To consider installing a gate where ECC access the area for maintenance work, wide enough for tractor/cutter access. It was agreed to put in a scaffold pole type gate, with a maximum budget of up to of £1,000.

It was also agreed to purchase four A3 signs saying 'please take your litter home with you' for the Recreation Ground.

20/04. FINANCE.

The following cheques were approved for payment and signed:

March

100962 £2,496.00 Anglian Land Drainage (Grass Cutting x 13 cuts)

100963 £367.22 A Balcombe (Salary/Expenses)

100964 £119.01 EALC (Annual Subs.)

100965 £15.60 TBS Hygiene Ltd (Dog Waste)

April/May/June

100966 £108.00 James Todd & Co (Payroll)

100967 £531.44 A Balcombe (Electratech £146.18, Salary/Expenses £375.06, PAYE £10.20)

100968 £62.40 TBS Hygiene Ltd (Dog Waste)

100969 £351.22 A Balcombe (Salary/Expenses)

100970 £120.00 JCM Services (Verge Cutting & Strimming)

100971 £525.70 BHIB Ltd (Insurance Premium)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £158.66 E-on (Street-lighting)

D/D £77.06 E-on (Electricity Supply, Meeting Room)

D/D £153.53 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £158.66 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

July

D/D £7,069.14 A & J Lighting Solutions (New LED Street-lights)

100972 £108.00 James Todd & Co (Payroll)

100973 £368.52 A Balcombe (Salary/Expenses & PAYE)

100974 £19.20 TBS Hygiene Ltd (Dog Waste)

100975 £86.40 Playsafety Ltd. (RoSPA Inspection)

100976 £52.80 RCCE (Annual Subs.)

D/D £153.53 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

20/05. ACCOUNTS FOR THE YEAR-ENDING 2019/20.

As the gross income/expenditure for 2019/20 does not exceed £25,000, a Certificate of Exemption (from a limited assurance review) was signed by the Responsible Financial Officer and Chairman.

The accounts for the year ending 31 March 2020 were approved by the Council.

Proposed: Cllr Thomas. Seconded: Cllr Westbrook. All agreed.

The Chairman and Responsible Financial Officer/Clerk signed:

- (i) Annual Governance Statement.
- (ii) Accounting Statements.

20/06. CORRESPONDENCE.

Residents email – regarding litter at the Recreation Ground suggesting a rubbish bin with a sign, perhaps located in view by the vehicle entrance of the grounds, near the hut.

Cllr Criscione – correspondence regarding the travellers site.

The Council thanked Cllr Criscione for all the work he is doing on behalf of Little Dunmow and Flitch Green and showed their appreciation with a round of applause.

20/07. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Essex County Council have produced a report including its proposals on their future role in relation to services provided by ECC to Gypsy, Roma and Traveller communities in Essex.

20/08. MEETING DATES 2020.

14 September, 9 November (Budget Meeting).

THE MEETING CLOSED AT 20.40 PM.

SIGNED (CHAIRMAN):

DATE: