

# LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 11 DECEMBER 2023 AT 7.30 PM AT  
THE COMMUNITY MEETING ROOM, RECREATION GROUND, BROOK STREET,  
LITTLE DUNMOW

\*\*\*\*\*

*Present:* Cllrs: Clark, Corr, French, Pratt, Thomas & Westbrook.  
*In the Chair:* Cllr French.  
*Clerk:* Angela Balcombe.  
*Also Present:* There was no one else present.

## 23/18. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Elliot.

## 23/19. MINUTES OF THE LAST MEETING.

The minutes of 13 November 2023 were approved as a correct record of events.  
**Proposed: Cllr Westbrook. Seconded: Cllr Clark. All agreed.**

## 23/20. PROGRESS CHECK.

- Report on the Flich of Bacon Signage - email received from the owner, cannot have two signs, therefore The Pig and Truffle sign will take precedence.
- Hedge cutting has now been done.
- Salt Bins have been installed and have salt in them.
- Zoom meeting with Cllr Criscione, no further information.

## 23/21. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

## 23/22. PUBLIC FORUM.

There were no members of the public present.

## 23/23. REPORTS.

**County Council** - apologies were received from Cllr Foley.  
**District Council** - no report received.

## 23/24. GRASS CUTTING CONTRACT.

The current contractor can no longer carry out the work therefore a new contractor is needed. It was unanimously agreed to go with James Mead.

## 23/25. PLANNING.

### Planning Application and Development Update.

- Proposed Solar Farm - Bumble Hill; awaiting responses from statutory authorities such as an Ecological Report and a Traffic Management Plan.
- **Application No: UTT/22/3470/OP** (Re-consultation)  
PROPOSAL: Hybrid Planning Application - Outline application for up to 72 dwellings (Use Class C3) together with a building for use falling within Use Class E (a) or (b) or (c ii) or (c iii) or (d) or (e) or (f) or (g i) with all matters reserved, except access and structural landscaping. Full application for access and structural landscaping  
LOCATION: Land North of Baynard Avenue. **Application refused.**
- Uttlesford Local Plan - agreed to respond as individuals.

### **Moorsfield Community Building**

The developer has submitted a large number of documents to the Planning Inspectorate portal which cover parking issues and the Landscape Plan for the green spaces. A report was given of the meeting held with Dandara on 21 November at which it was acknowledged that the Parish Council would need to apply for planning permission for the community building, which will incorporate Early Years and community use. Cllr French reported on the conversation with Nigel Brown UDC Planning regarding the access from Moorsfield and Station Road, he agreed with proposals and would get his department to record their support. He was also supportive of the proposals regarding the Community Building.

### **23/26. STATION ROAD TRAFFIC SURVEY.**

To consider contacting Flitch Green and Felsted Parish Council regarding carrying out an independent Traffic Survey of Station Road. The Clerk will contact both Councils.

### **23/27. IMPROVEMENT OF THE FOOTPATH BETWEEN FLITCH GREEN AND THE FLITCH WAY.**

To consider contacting Flitch Green Parish Council to discuss and agree any action regarding the improvement of the footpath between Flitch Green (Baynards Avenue) and the Flitch Way. The Clerk will contact Flitch Green.

### **23/28. BROOK STREET BRIDGE.**

To consider a Grade 2 listing for Brook Street Bridge. It was agreed to wait until the Structural Survey has been received before any further action is taken. The Clerk will find out when this will be done and also whether there should be a weight limit on the bridge.

Quiet Lane designation for Brook Street and Grange Lane - next agenda.

### **23/29. NOTICE BOARDS.**

To agree maintenance or purchase of new notice boards. It was agreed to make good the existing boards.

### **23/30. FINANCE.**

101130 £167.80 A Balcombe (Cartridge Save - Printer Ink)  
101131 £1,117.38 V Westbrook (Hedge Cutting 264.00, Locksmith £102.00, Grit Bins x 2 £559.08, Security Locks 86.80, Bollard Locks £65.00, Misc. Items £40.50)  
101132 £36.00 CPRE (Annual Subscription)  
101133 £39.60 James Todd & Co Ltd (Payroll)  
101134 £876.56 A Balcombe (Salary inc. backpay/PAYE/Expenses/TBS Hygiene)  
101135 £640.00 Abbie Miladinovic (Neighbourhood Plan)  
101136 £100.00 VCS Websites (6 months hosting)  
D/D £78.68 npower Business Solutions (Streetlighting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)

### **23/31. SALE OF PROPERTIES ON NEW DEVELOPMENTS.**

A brief initial discussion on whether the Parish Council can have any influence around properties on new developments being sold as freehold as opposed to leasehold which can incur ground rent for community facilities. Agreed to find out more information.

### **23/32. CORRESPONDENCE.**

None.

**23/33. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- The dog bin at the St Mary's Place entrance to the Recreation Ground needs a new lid.
- Cllr Clark has started to look at new play equipment. New seats to be ordered from Wicksteed Leisure.
- Apologies for the next meeting were received from Cllrs Pratt and Westbrook.

**23/34. MEETING DATES 2024.**

8 January, 12 February, 11 March, 8 April, 13 May (Annual Meetings), 10 June, 8 July, 9 September, 14 October, 11 November, 9 December.

***THE MEETING CLOSED AT 20.30 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**