

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL
HELD ON MONDAY 18 MAY 2015 AT 7.45 PM AT THE RECREATION GROUND
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

Present: Cllrs: Atherton, Davies, Elliot, Pratt, Thomas & Westbrook.
In the Chair: Cllr Thomas.
Clerk: Angela Balcombe.
Also present: County Cllr Walsh

Prior to the start of the meeting, all councillors signed their Declaration of Acceptance of Office which was witnessed and countersigned by the Clerk.

15/00. ELECTION OF CHAIRMAN.

Cllr Davies proposed Cllr Thomas as Chairman, this was seconded by Cllr Atherton and unanimously agreed.

- The Chairman, Cllr Thomas signed the Declaration of Acceptance of Office as Chairman.

15/01. ELECTION OF VICE-CHAIRMAN.

Cllr Atherton proposed Cllr Westbrook as Vice-Chairman, this was seconded by Cllr Davies and unanimously agreed.

15/02. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Watkinson. It was agreed that Cllr Watkinson could sign his Declaration of Acceptance of Office before the next meeting of the Parish Council.

15/03. MINUTES OF THE LAST MEETING.

The minutes of 9 March 2015 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr Davies. All agreed.

15/04. PROGRESS CHECK.

No matters raised.

15/05. DECLARATION OF INTERESTS.

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests. No interests were declared. Councillors were reminded to update their Registers of Interest.

15/06. PUBLIC FORUM.

St Mary's Place no. 13 street-light (on house) needs repair.

15/07. DISTRICT/COUNTY COUNCILLORS REPORTS.

County Cllr Walsh gave a brief report (full report circulated)

15/08. PLANNING.

Application No: UTT/15/0548/HHF and UTT/15/0549/LBC Erection of replacement stable buildings

Location: Priory Place, Grange Lane.

Application No: UTT/15/1273/FUL. Retrospective application for installation of safety/security lighting.

Location: Throws Farm Throws Corner. No objections.

15/09. FINANCE.

Accounts paid and cheques signed:

100735 £268.10 A Balcombe (Salary & Expenses)
100736 £37.44 TBS Hygiene (Dog Bin Emptying)
100737 £376.80 Bulmer Brick and Tile Company Ltd. (Village Sign)
D/D £75.25 E-on (Electric Supply Meeting Room)
D/D £66.05 E-on (Street-lighting)
D/D £45.84 A & J Lighting Solutions (Maintenance)
100738 £267.90 A Balcombe (Salary & Expenses)
100739 £80.40 Acumen Wages Service (Year-End Filing £36.00, Apr & May Salaries £44.40)
100740 £88.54 Essex Association of Local Councils (Annual Subs)
D/D £63.91 E-on (Street-lighting)
D/D £45.84 A & J Lighting Solutions (Maintenance)

15/10. YEAR-END ACCOUNTS.

The accounts for the year ending 31 March 2015 were unanimously approved and signed by the Clerk and the Chairman. The Annual Governance Statement was agreed and signed on behalf of the Council by the Chairman.

15/11. ANNUAL INSURANCE RENEWAL.

Renewal is due on the 1 June 2015. For one year the cost is: £582.72, a saving of 5% can be made if the Council agrees to a three year contract, cost: £554.92.

Unanimously agreed to sign up for a three year contract.

It was also agreed to add the Magna Carta Parchment to the insurance schedule.

15/12. BUS SHELTER.

Costing and funding to be investigated

15/13. MAGNA CARTA CELEBRATIONS 2015.

Cllr Atherton gave an update on the weekend of Magna Carta celebrations which include the unveiling of the Village Sign on the 13 June. It was agreed to ask the oldest resident of Little Dunmow to help plant the Magna Carta Rose.

15/14. CORRESPONDENCE TO NOTE.

None.

15/15. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

No further matters were raised.

15/16. MEETING DATES 2015.

13 July, 14 September, 9 November.

THE MEETING CLOSED AT 8.30 PM.

SIGNED (CHAIRMAN):

DATE: