

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL
HELD ON MONDAY 8 MAY 2017 AT 7.45 PM AT THE RECREATION GROUND
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

Present: Cllrs: Brocki, Davies, Pratt, Thomas & Westbrook.
In the Chair: Cllr Thomas.
Clerk: Angela Balcombe.
Also present: County Councillor Simon Walsh.

17/67. ELECTION OF CHAIRMAN.

Cllr Westbrook proposed Cllr Thomas as Chairman, this was seconded by Cllr Pratt. There being no further nominations Cllr Thomas was elected Chairman for 2017/18.

- **Cllr Thomas signed the Declaration of Acceptance of Office of Chairman.**

17/68. ELECTION OF VICE-CHAIRMAN.

Cllr Thomas proposed Cllr Westbrook as Vice- Chairman, this was seconded by Cllr Pratt. There being no further nominations Cllr Westbrook was elected Vice-Chairman for 2017/18.

17/69. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Elliot and Cllr Watkinson.

17/70. MINUTES OF THE LAST MEETING.

The minutes of 13 March 2017 were approved as a correct record of events.

Proposed: Cllr Thomas. Seconded: Cllr Davies. All agreed.

17/71. PROGRESS CHECK.

No matters raised.

17/72. DECLARATION OF INTERESTS.

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.
No interests were declared.

17/73. PUBLIC FORUM.

There were no members of the public present.

17/74. DISTRICT & COUNTY COUNCILLORS REPORTS.

Cllr Walsh was congratulated on being elected as County Councillor and the Council thanked him for attending most of the Parish Council meetings considering how busy he is. Cllr Walsh had previously circulated his reports.

17/75. THE MOORS.

Japanese Knotweed is growing at the Moors. It is a serious problem that can take three years to eradicate. UDC have been informed and are dealing with the problem.

ECC will order the work for the new bus shelter at the Moors next week and it should be installed by the end of June.

17/76. PLANNING.

Application No: UTT/17/1018/CLE. Area A for business use, sales, repair and storage 9B1/2 & B8) associated with an engineering business for a period of in excess of 10 years. Area B garden land used for this purpose for more than 10 years.

Location: Land at Priory Lodge, Station Road, Little Dunmow. Noted.

17/77. APPROVAL OF THE YEAR-END ACCOUNTS.

The accounts for the year ending 31 March 2017 were approved by the Council.

Proposed: Cllr Westbrook. Seconded: Cllr Thomas. All agreed.

The Annual Return Annual Governance Statement and the Accounting Statements 2016/17 were signed by the Chairman and the Clerk/Responsible Financial Officer.

17/78. FINANCE.

Accounts paid and cheques signed:

100828 £187.20 HMRC (PAYE)

100829 £91.90 EALC (Annual Subs.)

100830 £267.90 A Balcombe (Salary & Expenses – April)

100831 £96.00 Acumen Wages Service (March Salaries & Year-End Filing)

D/D £103.37 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £72.67 E-on (Electricity Supply – Meeting Room)

100832 £82.68 TBS Hygiene Ltd (Dog Waste Collection)

100833 £291.90 A Balcombe (£267.90 Salary & Expenses May, £24.00 Phone)

100834 £24.00 Acumen Wages Service (April Salaries)

100835 £586.33 Aon (UK) Ltd (Annual Insurance Premium)

D/D £109.42 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

Income £1,807.31 VAT Repayment 2015/16

17/79. CORRESPONDENCE TO NOTE.

ECC – Reporting Highways Issues, email circulated.

17/80. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

St Mary's Church – there was some discussion around the future of the Church and whether it might be beneficial to make it more of a community resource. There would need to be some improvement to the facilities such as providing toilets, better heating etc. It was agreed that consultation with residents should take place in the first instance.

17/81. MEETING DATES 2017.

10 July, 11 September, 13 November (Budget meeting).

THE MEETING CLOSED AT 8.20 PM.

SIGNED (CHAIRMAN):

DATE: