

# LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 11 DECEMBER 2017 AT 7.30 PM AT THE RECREATION GROUND  
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

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*Present:* Cllrs: Brocki, Davies, Thomas, Watkinson & Westbrook.  
*In the Chair:* Cllr Thomas.  
*Clerk:* Angela Balcombe.  
*Also present:* There was no one else present.

## **17/05. APOLOGIES FOR ABSENCE.**

Apologies were received and accepted from Cllr Elliot and Cllr Pratt.

## **17/06. MINUTES OF THE LAST MEETING.**

The minutes of 11 September 2017 were approved as a correct record of events.

**Proposed: Cllr Westbrook. Seconded: Cllr Thomas. All agreed.**

## **17/07. PROGRESS CHECK.**

- Routine Village Maintenance – Pound Hill footpath to be looked at.
- The bus shelter at The Moors has now been installed.

## **17/08. DECLARATION OF INTERESTS.**

To declare any Disclosable Pecuniary, Other Pecuniary or Non-Pecuniary Interests.  
No interests were declared.

## **17/09. PUBLIC FORUM.**

There were no members of the public present.

## **17/10. DISTRICT & COUNTY COUNCILLORS REPORTS.**

Apologies were received from Cllr Walsh, an emailed report was received.

## **17/11. PLANNING.**

**Application No: UTT/17/3132/HHF & UTT/17/3133/LB.** Proposed alterations to part of existing outbuilding to form annex accommodation.

**Location:** Priory Place, Grange Lane, Little Dunmow. No objections.

**Application No: UTT/17/3167/HHF.** Conversion of garage into bedroom with en-suite facilities. Insertion of two roof lights in the dining room of main house and the erection of a timber garden office. No objections.

**Application No: UTT/17/3188/LB.** Replace 13 modern single glazed timber windows with double glazed timber windows.

**Location:** Corner House, The Street, Little Dunmow. No objections.

**Application No: UTT/17/3485/CC.** Creation of two new plots and ancillary amenity block.

**Location:** Felsted Caravan Site, Gypsy Lane, Little Dunmow.

It was agreed that the main concern of the Parish Council is that the site is badly managed and controlled therefore an objection will be submitted to UDC.

## **Enodis Group Ltd. – Proposed development at Little Dunmow.**

No planning application has yet been received. The Parish Council will make a decision on this when the outline planning application is applied for.

**17/12. BUDGET & PRECEPT 2018/19.**

The budget for 2018/19 was agreed at £14,443.00, less £943.00 from the Parish Council reserves giving a precept of £13,500.00. This gives a Band D council tax figure of £72.50 a year, an increase of £3.00 from last year.

**Proposed: Cllr. Watkinson. Seconded: Cllr Westbrook. Unanimously agreed.**

**17/13. THE MOORS – FLY TIPPING.**

This has been reported to UDC and will be followed up.

**17/14. RECREATION GROUND.**

Damage to the grass – it is difficult to see where the parking area ends therefore it will be marked out to make it clearer. A letter to be sent to those who use the Recreation Ground to remind them to park carefully.

**17/15. FINANCE.**

**Accounts paid and cheques signed:**

100853 £45.00 Open Spaces Society (Annual Subs.)  
100854 £24.00 Acumen Wages Service (September Salaries)  
100855 £296.99 A Balcombe (Salary & Expenses – October)  
100856 £120.00 PKF Littlejohn (Audit Fee)  
D/D £113.06 E-on (Street-lighting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)  
100857 £336.00 JCM Services (Grounds Maintenance)  
100858 £24.00 Acumen Wages Service (October Salaries)  
D/D £113.06 E-on (Street-lighting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)  
D/D £109.42 E-on (Street-lighting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)  
D/D £115.74 A & J Lighting Solutions (Maintenance)  
D/D £59.64 E-on (Meeting Room)  
100859 £303.09 A Balcombe (Salary & Expenses – November)  
100860 £55.00 J Thomas  
100861 £82.68 TBS Hygiene (Dog Waste Emptying)  
100862 £1,100.00 M J Canning (Painting Meeting Room)  
D/D £113.06 E-on (Street-lighting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)  
100863 £24.00 Acumen Wages Service (November Salaries)  
100864 £298.10 A Balcombe (Salary & Expenses – December)  
100865 £187.20 HMRC (PAYE)

**17/16. CORRESPONDENCE TO NOTE.**

None.

**17/17. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

No matters were raised.

**17/18. MEETING DATES 2018.**

8 January, 12 March, 14 May, 9 July, 10 September, 12 November.

***THE MEETING CLOSED AT 8.40 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**