

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL
HELD ON MONDAY 13 MAY 2019 AT 7.45 PM AT THE RECREATION GROUND
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

Present: Cllrs: Guild, Merritt, Thomas & Westbrook.
In the Chair: Cllr Thomas.
Clerk: Angela Balcombe.
Also present: County Cllr Walsh.

Prior to the start of the meeting, all Councillors signed the Declaration of Acceptance of Office.

19/19. ELECTION OF CHAIRMAN.

Cllr Guild nominated Cllr Thomas as Chairman, this was seconded by Cllr Westbrook and unanimously agreed, therefore Cllr Thomas was elected Chairman for 2019/20.

- The Chairman signed the Declaration of Acceptance of Office of Chairman.

19/20. ELECTION OF VICE-CHAIRMAN.

Cllr Thomas nominated Cllr Westbrook as Vice-Chairman, this was seconded by Cllr Merritt and unanimously agreed, therefore Cllr Westbrook was elected Vice-Chairman for 2019/20.

19/21. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Watkinson.

19/22. MINUTES OF THE LAST MEETING.

The minutes of 11 March 2019 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr Thomas. All agreed.

19/23. PROGRESS CHECK.

- The reflective marker posts have been installed.

19/24. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

19/25. PUBLIC FORUM.

There were no members of the public present.

19/26. REPORTS.

District Council – an emailed report was received from Cllr Criscione.

County Council – Cllr Walsh gave a report on County Council matters.

19/27. FINANCE.

The following cheques were approved for payment and signed:

100920 £342.78 A Balcombe (Salary & Expenses)

100921 £31.20 James Todd & Co (Payroll)

100922 £54.06 TBS Hygiene Ltd (Dog Waste Collection)

100923 £111.23 EALC (Annual Subs)

100924 521.28 BHIB Ltd (Insurance Premium)

100925 £364.81 A Balcombe (Salary & Expenses)

100926 £1,920.00 Anglian Land Drainage Ltd (Grass Cutting x 10)
D/D £86.42 E-on (Electric Supply, Meeting Room)
D/D £45.84 A & J Lighting Solutions (Maintenance)
D/D £78.00 A & J Lighting Solutions (Maintenance)
D/D £158.66 E-on (Street-lighting)

19/28. ACCOUNTS YEAR ENDING 31 MARCH 2019.

The accounts for the year ending 31 March 2019 were approved by the Council.

Proposed: Cllr Thomas. Seconded: Cllr Westbrook. All agreed.

The Chairman and Responsible Financial Officer/Clerk signed the following sections of the Annual Return:

- (i) Certificate of Exemption 2018/19 stating that the gross income/expenditure did not exceed £25,000.
- (ii) Annual Governance Statement.
- (iii) Accounting Statements.

19/29. CORRESPONDENCE.

UDC – regarding a letter from BT concerning the removal of 31 telephone boxes across the District.

Residents email – regarding dangerous driving in Little Dunmow.

Email – an enquiry about medieval tiles in the Church.

19/30. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Possible clay pigeon shooting – awaiting more information.

19/31. MEETING DATES 2019.

8 July, 9 September, 11 November.

THE MEETING CLOSED AT 20.14 PM.

SIGNED (CHAIRMAN):

DATE: